

Microsoft 365 Copilot Readiness Workshop

A three-phase workshop to get your organisation ready to unlock the potential of Microsoft's game-changing generative AI.



From your business decision-makers to technology teams and end users, our workshop spans three meticulously crafted phases to unite your key users in priming your organisation for Microsoft 365 Copilot. Each phase is strategically designed to assess your needs, prioritise Copilot scenarios, pilot test them to a specific group in your organisation, and chart a clear roadmap for seamless integration.

Workshop Benefits



Understand Microsoft 365 Copilot's capabilities and benefits to your organisation.



Assess your organisation's technical readiness for Copilot.



Evaluate your Copilot use cases and personas based on your organisation's unique requirements.



Develop a roadmap and overall plan to implement Copilot in your organisation.



Roll out Microsoft 365 Copilot to a select user group for real-world testing.

Who should attend

This workshop is highly recommended for the leadership team, IT executives, and key line of business leaders from organisations who are either keen to invest in Microsoft 365 Copilot or explore what it can do for their organisation.

Workshop Information

Duration

3 days

Workshop Cost

\$6,600 + GST AUD

This three-phase workshop will be conducted remotely via Microsoft Teams over 3 days and will deliver the below. The final report will be delivered a week after the kick-off.



ANALYSE

This phase focuses on determining the functional areas where Microsoft 365 Copilot will have the most impact within your organisation.

During this phase, we will:

- Identify key stakeholders.
- Determine the goals and initiatives.
- Define and prioritise use cases.
- Map initiatives to operational value and KPIs.

Timing

Meeting 1 (60 minutes)
Workshop kickoff.

Meeting 2 (60 minutes)
Business scenarios, journey mapping.



PILOT

This phase is a combination of presentations and demos that will help you explore how to transform your employee experience with artificial intelligence integrated into Microsoft 365. It will assess your current IT infrastructure for AI readiness, set up Copilot according to identified needs and workflows and pilot test it to a select user group in your organisation.

During this phase, we will:

- Discuss Microsoft 365 Copilot Overview and personas.
- Evaluate your software environments and data structures for AI readiness.
- Set up Microsoft 365 Copilot based on prioritised use cases.
- Create tailored training programs.
- Pilot test to a select user group for real-world testing.

Timing

Meeting 1 (90 minutes)
Microsoft 365 Copilot Overview.

Meeting 2 (90 minutes)
Assessment.



ROADMAP

This phase focuses on building a high-level plan to implement Microsoft 365 Copilot based on your prioritised scenarios and defining the next steps.

During this phase, we will:

- Provide a summary of your prioritised scenarios and tangible benefits from pilot testing Copilot in your organisation.
- Deliver a comprehensive rollout, integration plan, and user adoption strategies for implementing Microsoft 365 Copilot and next steps.

Timing

Meeting 1 (90 minutes)
Report findings and next steps.



Your Copilot Journey with Professional Advantage



Why Professional Advantage?

We are trusted by Australian businesses for their security, IT infrastructure, cloud migrations, content and collaboration, and business process automation needs. We aim to help organisations achieve more with technology by investing in workshops that equip you to stay productive, modern, connected, and protected. We have a team that understands your business needs, having worked with the Australian market for more than 35 years.

Professional Advantage at a glance

- ✓ 35+ years in the IT industry.
- ✓ 1,000 clients served.
- ✓ 9.7 years average client retention.
- ✓ 12.8 years average staff retention.
- ✓ Microsoft Solutions Partner for Modern Work, Data & AI, and Business Applications.
- ✓ Tier 1 Microsoft Cloud Service Provider (CSP).
- ✓ Strong track record in the not-for-profit, construction, professional services, manufacturing, and logistics industries.

How we help with Generative AI



Use Case Development.



AI Solution Development.



Best Fit AI Solution Planning.



Training and Support.



AI Infrastructure Readiness.



Licensing.



Responsible AI Planning.

Let's talk!

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