Financials – Accounts Receivable

Are You Managing Your Customers?...

This module examines the journals available for invoice entry within Accounts Receivable allowing you to perform all the basic accounts receivable functions including the receipting of cash and the maintenance of debtors. Students also learn how to enter a free text invoice (non-inventory) and the payment journal.

Duration: Half Day
Cost: $840 + GST + Travel
Additional Manuals +$50 per attendee

Who Should Attend:
- Anyone associated with your debtors eg asst accountants, receivables clerks.
Pre-Requisites:
- Windows knowledge.
- Introduction to Microsoft Dynamics AX.

- Understand the setup requirements of the Receivables Management module.

- Create and modify global address book entries and debtor records.

- Create a Free Text Invoice or edit an Open Free Text Invoice.

- Create a Receipt Journal and generate a deposit slip.

- Mark customer transactions for settlement.

- Discover how to pay invoices in multiple companies using AX2009 Centralised Payments.

- Discover how to edit open transactions as required.

- Reverse a Settlement or Reimburse a Customer.

- Review foreign exchange transactions and the periodic exchange adjustment process.

- Look at how to print statements, calculate interest and generate collection letters to chase outstanding accounts.

- Print a variety of reports or perform a range of enquiries using various windows to obtain relevant information.

Professional Advantage training is costed in either half or full day sessions. Half day (approx 4 hrs) and full day (approx 7.5 hrs) training sessions may vary in length depending on competencies required by the customer. Room hire available upon request.

For additional information regarding this course, please email mstraining@pa.com.au