

## XMPro Administration and Process Design

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**Duration:** 5 Day (On Demand)

**Prerequisite:** The delegate must have thorough windows skills and business knowledge.  
Experience with VBScript will be advantageous.

**Who Should Attend:** A XMPro Administrator/Solution Architect has a need to create and maintain complex processes and maintain day to day responsibilities of a XMPro site.

**What You Will Learn:** At the completion of this training session participants will be competent in the following:

- Understand the structure of XMPro and have the skills to maintain an existing site
- Create and manage roles
- Create and manage role groups
- Create and manage users
- Create functional processes
- Setting up the notification and escalation service
- Using the version manager
- Using the configuration manager
- Using the blocked user manager
- Using the license manager
- Using the site migrator

## **Course Content – XMPPro Administration and Process Design**

### ***Introduction to XMPPro***

- Introduction to Business Process Management, Workflow and XMPPro

### ***XMPPro Workspace***

- The XMPPro Workspace Interface
- Changing Password

### ***XMPPro Designer***

- Installing and Uninstalling the XMPPro Designer
- Creating new XMPPro Site Files

### ***Administrator Model***

- Creating, Editing and Deleting Role Groups and Roles
- Configuring the Report To, Route To and Escalate To Property for a Role
- Observing the Organizational Structure
- Creating, Editing and Deleting Users
- Passwords

### ***Process Model***

- Creating, Editing and Deleting Process Groups and Processes
- Creating, Editing and Deleting Activities
- The Event Create Property
- Creating, Editing and Deleting Objects
- Observing the Object in the XMPPro Workspace
- Creating Simple Triggers and Scripts
- Custom Error Messages
- Using the Column Property
- Exporting and Importing with the Site Migrator
- Using the Integrity Checker
- Using the Change Impact Analyser

- Using the XMPPro Designer Options

### ***Advanced Process Creation***

- Security in the XMPPro Designer
- Creating Process Groups and Processes
- Creating Activities
- Creating Objects
- Using Data Types for Objects
- Specifying Input Masks
- Managing Meta Data
- The Web Services and Script Editor and Simple Scripts
- Command Options and Trigger Scripts
- Advanced Work with Object Groups
- Database Connectivity and Lookups
- Browse Pages and Advanced Browse Pages
- Advanced Object Scripting
- The Team Select Object
- The Employee Lookup Object
- Business Rules
- Creating Custom Error Messages
- Importing Existing Visio Files
- Using the Style Option
- Using the Site Migrator
- Using the Users Importer
- Using the License Manager
- Using the Integrity Checker
- Using the Change Impact Analyser
- Encrypting the Site File
- Using the Language Editor
- Using the Configuration Manager
- Using Notification and Escalation Service
- Using the Directory Watcher
- Using the Event Manager
- Using the Version Manager
- Using the Blocked Users Manager
- Preserving the Audit Trail
- Renaming