

Transfer Desk for SunSystems v5.2

Duration: 1 Day – scheduled on demand

Prerequisite: Advanced knowledge of SunSystems is essential. Knowledge of internal business processes would be advantageous.

Who Should Attend: Systems Administrators / Advanced Users.

What You Will Learn: At the completion of this training session participants will be competent in the following:

- Identify the Transfer Desk components
- Define and process internal transfers
- Define and process imports to SunSystems
- Define and process exports from SunSystems

Course Content – Transfer Desk for SunSystems v5.2

Introduction to Transfer Desk

- Working with Transfer Desk
- Elements of Transfer Desk

Internal Transfers

- Reversing Journals
- Copying Reference Data

Elements of Transfer Desk Explained

- Transfer Profile Designer
- Transformation Designer
- Transfer File Designer
- Working with various Transfer Desk types
- Defining internal transfers
- Defining an import profile
- Defining an export profile

Imports

- Importing data from a spreadsheet
- Importing different file formats

Exports

- Exporting data to an external file