

Systems Administration for SunSystems v5.4

Duration: 1 Day

Prerequisite: No knowledge of SunSystems is assumed.

Who Should Attend: Those responsible for maintaining the system such as IT personnel and the SunSystems System Administrator.

What You Will Learn: At the completion of this training session participants will be competent to:

- Assist in development of a strategy for implementing facilities such as security and general systems maintenance for SunSystems and its companion software.

Course Content – Systems Administration for SunSystems v5.4

Introduction to SunSystems 5.4

- Overview of SunSystems
- Logging into SunSystems
- Navigating around SunSystems
- Changing passwords
- Creating a Favourites group
- Working with SunSystems Forms and multiple functions
- Working with multiple business units
- Accessing SunSystems help
- Logging out of SunSystems

Global Security and User Manager

- Understanding the global security framework
- Working with User Manager
- Managing the security policy
- Creating SunSystems Administrators
- Using the Operator Activity Monitor

Creating and Maintaining Users and Operator Groups

- Defining new SunSystems users
- Creating operator groups
- Defining miscellaneous permissions
- Defining Function and Action permissions
- Using menu designer

Data Access and Auditing

- Creating and applying data access groups

- Auditing global security

General SunSystems Maintenance

- Maintaining the ledger setup
- Creating budget ledgers
- The SunSystems Super User
- Clearing locked users
- Handling a systems crash
- Reserialising SunSystems
- Business Unit Backup and restore

Q & A Maintenance

- Overview of Q&A Security
- Creating Q&A user profiles and users
- Allocating Vision users
- Clearing locked Q&A users
- Reserialising Q&A

Companion Product Maintenance

- Reserialising companion products
- Functional Security
- Data Set Security
- Creating Users

Working with Forms

- Using form designer
- Checking out a form
- Using the form designer tools
- Performing a local compile
- Checking in a form
- Editing form permissions