

## **Systems Administration for SunSystems v4.2**

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**Duration:** 1 Day

**Prerequisite:** No knowledge of SunSystems is assumed.

**Who Should Attend:** Those responsible for maintaining the systems such as IT personnel and the SunSystems System Administrator.

**What You Will Learn:** At the completion of this training session participants will be competent to:

- Assist in development of a strategy for implementing facilities such as security and general systems maintenance.

## **Course Content – Systems Administration for SunSystems v4**

### ***Overview of File Structures***

- Overview of SunSystems
- Understanding SunSystems modules
- Reviewing SunSystems Thick vs. Thin implementation
- Troubleshooting graphical client
- The SunSystems program directory
- The SunSystems directories
- Understanding work files
- Understanding print files
- Using the SUN.INI file

### ***Creating New Users***

- Logging into SunSystems
- Creating a user account

### ***Overview of SunSystems Security***

- Overview of SunSystems security
- Relationship between security settings
- Creating operator groups
- Creating and applying data access groups
- Maintaining audit control
- Running journal listings

### ***General Systems Maintenance***

- Overview of maintenance processes
- Dealing with a systems crash
- Systems administration commands
- Performing a file backup and restore

- Reserialisation of SunSystems and companion software

### ***Printing in SunSystems***

- Introduction to printing in SunSystems
- Setting up a printer in SunSystems

### ***Creating a New Company***

- Creating your own company (database)
- Completing the database definition screen
- Creating new SunSystems files
- Setting up your analysis category lengths

### ***Editing SunSystems Reference Data***

- Transferring reference data details

### ***FreeFormat Macros***

- Introduction to SunSystems macros
- Creating and running a simple macro
- Creating an interactive macro
- Creating operator buttons for your macros