

WorkPlace



Streamline Your Employee Management and Procurement Processes...

Discover the WorkPlace Suite of web enabled eProcurement, Project Accounting, Expense Management and Time Management solutions that leverage off your Dynamics system to reduce transaction costs and provide increase efficiencies through the automation of employee driven transactions.

Duration: Completed as a consulting exercise and will vary based on client requirements

Cost: \$200 per hour + GST + Travel

Who Should Attend:

- Anyone involved in implementing a WorkPlace solution.

Pre-Requisites:

- Windows knowledge

- **WorkPlace eProcurement** – Examine the range of features associated with the Web-based e-Procurement solution that allows organizations to automate the complete procure-to-pay cycle – from product selection, requisitioning, approval and ordering to delivery, receipt and financial settlement.
- **WorkPlace Project Accounting** – Discover the benefits gained through the Project costing and cost accounting full-featured solution that delivers web-based, workflow-driven information for project and resource management to increase your employee productivity and streamline your customer billing.
- **WorkPlace Expense** – Learn how to use the Expense management solution that allows organizations to increase employee productivity and speed employee reimbursement. WorkPlace Expense supports the electronic submission of expense reports, automatic routing, and electronic approvals of individual line-item expenses, all through an intuitive web browser-based interface.
- **WorkPlace Time** – Explore the powerful web-based time sheet solution that makes it easy for billable professionals to report their time in an efficient and timely manner.

Professional Advantage training is costed in either half or full day sessions. Half day (approx 4 hrs) and full day (approx 7.5 hrs) training sessions may vary in length depending on competencies required by the customer. Room hire available upon request.

For additional information regarding this course, please email mstraining@pa.com.au