

Digitise your “procure to pay”
with iPOS for SunSystems

iPOS

 professional
advantage

INFOR[™]
channel partner

eProcurement benefits at a glance

Digitise your procurement processes

Digitising your manual procurement processes eliminates maverick purchasing behaviour, costly administration and risky data inconsistencies. Orchestrating the whole purchase lifecycle from initial request to authorised payment, iPOS brings visibility and control to managers and consistency and predictability to employees. iPOS makes it easy for your people to rapidly request and purchase what they need while preventing non-conforming behaviour and inappropriate spending. As a result, companies can quickly turn the advantages of improved governance, compliance with internal requirements and audit visibility into a positive return on investment.

Embrace e-commerce

For the suppliers that can offer you the option, iPOS caters for full electronic commerce – it allows you to fill your shopping basket from multiple approved supplier websites (punch out), allocate them for delegated approval, send electronic orders and receive electronic invoices. The ability to manage electronic transactions at any stage of the 'procure to pay' cycle offers great flexibility for integrating to other systems, like 3rd party logistics or asset maintenance systems.

For paper based invoices, iPOS Purchase Invoice Automation with its flexible routing options reduces the tracking of 'lost' invoices, late payment penalties and physical storage space and costs.

Eliminate the surprises

iPOS simplifies the day-to-day purchasing process and gives your people visibility of the relevant procurement budget and spend within each step of the cycle and at a summary dashboard level. Budget calculations can be made based on actuals to date plus hard and soft commitments in train. People are automatically advised by email or alerts about the status of their requests. Any activities requiring some attention can be automatically escalated or identified as outstanding. With the overall spend pipeline visible to authorised users for interrogation at any stage, iPOS assists decision making at many levels.

Beyond the transaction

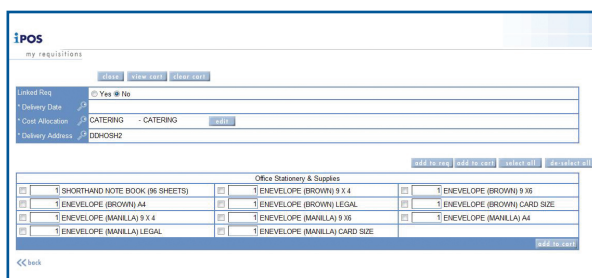
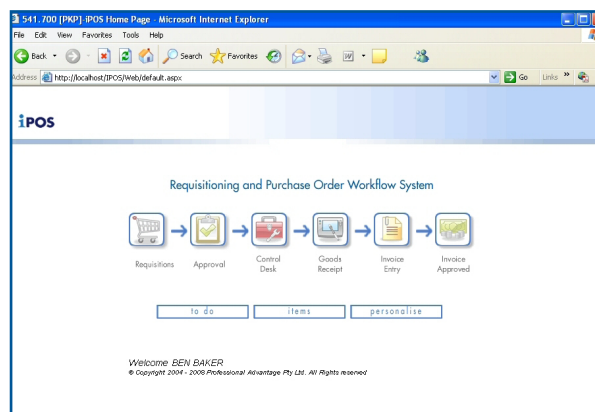
Reaching beyond the transactional boundaries of purchasing and the confines of the finance department, XMPPro for iPOS extends your process efficiencies to any other workflow based activities. Throughout the business there are many tasks and activities such as those involving staff, suppliers and customers that suffer from inefficiency and inconsistency. XMPPro for iPOS allows you to build business rules around these and to traffic any number of request-review-approve style workflows.



iPOS Enterprise

iPOS Purchase to Pay: Using a simple shopping basket style interface, staff can request the purchase of goods or services without needing any understanding of the business's underlying cost allocation or finance processes or coding. Purchase items can be selected from templates, internal catalogues, online supplier catalogues and free form entry. Requisitions can be for multiple suppliers, may have dependencies on linked items to avoid accidental spending and are checked against available budget.

Business rules control extensive approval delegations such as value, department, cost centre, location and purchase type. Using either a browser or their mobile device, people can approve requisitions within their delegations. They can easily see any budget constraints and can choose to approve at a line item or overall header level.



Purchase orders can be automatically allocated to preferred suppliers, consolidated to reduce the number of small transactions and can be associated with item based or blanket contracts to enforce and track spend commitments. POs can be issued with extensive terms & conditions and delivery instructions and sent by XML, email, fax or post as preferred by each supplier.

Full and partial deliveries can be receipted and the initial requestor is provided regular updates, and can query the status of their purchase online.

Supplier invoicing can be processed electronically and the finance department can easily allocate invoices to multiple purchase orders including partial deliveries. Similarly to requisitions, invoice approvers can choose to process on mobile devices such as iPhone, iPad, Android and Blackberry.

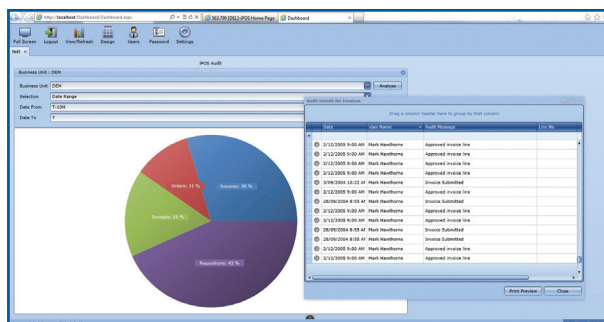
XMPro for iPOS: Many other processes benefit from being automated to bring extra layers of satisfaction to your customer service. Effective master data management ensures that new suppliers (and customers), items and cost allocations are created quickly and accurately. Key areas such as updating supplier bank details require particular approval and scrutiny for systems of internal control. XMPro for iPOS allows you to automate any manual or knowledge based process to bring the same levels of predictability, efficiency and visibility as iPOS does to the transactional, procure-to-pay lifecycle.

Dashboard: Analysing procurement activity gives managers visibility over the key areas of:

- mend:* to identify issues, bottlenecks and behaviour that affects the efficiency of the business;
- spend:* to track the corporate expenditure along appropriate lines of review; and
- trend:* to uncover patterns that indicate opportunities for savings and gains in productivity.

iPOS Analytics can include mash-ups from sources such as mapping and online web services to deliver analysis of expenditure and behaviour both as a graphical, discovery dashboard and traditional informational reports.

Advanced Inquiry: In a many-to-many relationship such as requisition to order to receipt to invoice it is important to be able to have an exact view of every transaction connection. Perfectly suited for people across the business that need to track and interrogate at a transaction level, Advanced Inquiry is a powerful and unique tool that offers people extensive forensic interrogation on any transaction in iPOS.



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